

**General Objective**

1. Update knowledge and skills of elementary, middle school, and high school language arts/English teachers in the content area of standard English grammar and usage.

**Specific Objectives**

To review in order to identify and use the following:

1. Parts of speech
2. Essential sentence elements: subject, verb, complements
3. Phrases: prepositional, verbal
4. Sentence structure: simple, Compound
5. Capitalization
6. Punctuation: end marks, abbreviations, comma (noun of address, appositive, items in series, parenthetic expressions, contrasting expressions, addresses and dates, numbers, introductory words and phrases, quotations, letter form, quotation marks, apostrophe;
7. Usage: verbs, pronouns, words, and expressions.

**Activities**

1. Under the instruction of a qualified language arts staff member, participants will meet for twelve hours in college level course format and setting in which they will study assigned materials, participate in discussions, work exercises, and take diagnostic and final tests.
2. A pretest will determine the participants' specific needs. Mastery of 80% of the specific objectives will fulfill the requirements for the awarding of inservice points.

**Evaluation**

1. Pre and post test or other written assessment.
2. Observed demonstration in workshop, classroom, and everyday usage.
3. Participants will complete a workshop evaluation form.