General Objective
1. To update knowledge and skills of elementary, middle school, and high school language arts teachers in the content area of advanced standard English grammar and usage.

Specific Objectives
To review in order to identify and use correctly the following:
1. All sentence elements;
2. Clauses: independent and dependent (adjective, adverbs, noun);
3. Sentence structure: complex, compound-complex;
4. Capitalization;
5. Punctuation: Comma (introductory; non-restrictive clauses, echo questions, clarification), semi-colon, colon, parenthesis, dash, bracket, ellipsis marks;
6. Clear reference, parallelism, concise wording, well crafted sentences;
7. Usage; verbs, pronouns, works, and expressions.

Activities
1. Under the instruction of a qualified language arts staff member, participants will meet for up to 12 hours in a college-level course format and setting in which they will study assigned materials, participate in discussions, work exercises, and take diagnostic and final tests.
2. A pretest will determine participants’ specific needs. Mastery of 80% of the specific objectives will fulfil the requirements for the awarding of inservice points.

Evaluation
1. Pre and post test or other written assessment.
2. Observed demonstration in workshop, classroom, and everyday usage.
3. Participants will complete a workshop evaluation form.