General Objective
To familiarize administrators and teachers with the structure and use of the Summative Observation Instrument.

Specific Objectives
1. To provide background information on the research used in the development of the summative instrument
2. To explain the format of the summative instrument to the participants
3. To enable participants to see the relationship between the domains and the observable behaviors
4. To provide an opportunity for administrators and teachers to practice using the summative evaluation instrument

Activities/Procedures
1. Lecture, class discussion, handouts
2. Videotapes, role-playing

Evaluation
1. Pre and post test
2. Sample summative instruments collected after use; evaluated by instructor
3. Participants will complete a workshop evaluation form