

Writing for Teachers-Personal Writing Skills

60 Inservice Points

Component No. 2 423 002

General Objectives

1. Help participants improve in the clarity, correctness, and style of their personal and professional writing.
2. Increase participants' comfort and satisfaction with the writing process and with themselves as writers.

Specific Objectives

1. Demonstrate in personal writing the composing process.
 - A. Prewriting
 - B. Drafting
 - C. Revising
 - D. Editing
 - E. Publishing
2. Express ideas clearly in personal and professional writing.
3. Use logical structure and organization in writing paragraphs and longer discourse.
4. Use language conventions correctly in personal writing.
5. Demonstrate a variety of stylistic techniques in personal writing.
6. Write regularly for personal goals.
7. Increase in positive attitude towards writing and themselves as writers.

Activities

1. Training will be organized as a seminar.
2. Lectures and demonstrations will be employed to give examples of good writing.
3. Laboratory experiences will demonstrate the individual components of the composing process.
4. Pre and post writing samples will be analyzed by the instructor.
5. A writing analysis profile will be written for each participant and the instructor will assist the participants in designing their writing improvement goals.
6. Laboratory experiences with constant feedback will be provided to the participants matching their writing improvement goals.

Evaluation

1. Pre and post writing samples will be analyzed by the instructor.
2. The instructor will evaluate the amount of improvement achieved by the participant in each writing goal.
3. The instructor will recommend whether further laboratory experiences are necessary.
4. Participants will complete a workshop evaluation form.

