

Workshop for Department Heads and Chairpersons

12 Inservice Points

Component No. 7 406 004

General Objective

Strategy training for department heads and chairpersons in multiple levels of communication, leadership characteristics, and problem-solving techniques using leadership management styles rather than boss management styles.

Specific Objectives

1. Recognize the need for the training of a staff in cooperative planning and problem-solving.
2. Assisting leaders to recognize the purposes and goals of leader management training, rather than the more coercive boss management approach.
3. Review scenarios where problems are solved through cooperation rather than confrontation.
4. Developing communication skills in leaders at all levels of the organization.

Activities

1. Lectures, role-playing/scenarios, problem-solving sessions, and brainstorming sessions.
2. Develop a list of alternative interventions that leaders may employ for problem solving and improving instruction.

Evaluation

1. Attitudinal surveys, pre and post with personal conferences with the instructor.
2. Rating of group performances in the workshop.
3. Give participants case studies and allow them to develop a plan of action for each problem. These will be evaluated by the instructor.
4. Participants will complete a workshop evaluation form.

