

# Management of Technology for School Administrators

---

30 Inservice Points

Component No. 7407001

---

## **General Objective**

Provide administrators with knowledge about managing the school's technology, purchasing equipment, and developing an educational technology and budget.

## **Specific Objectives**

1. Assess current technology situation.
2. Develop a vision of technology use.
3. Pull together school leaders to build a strategic plan.
4. Develop a budget, timeline, training plan and integration plan.
5. Develop a strong support system.
6. Develop a staff development plan.
7. Evaluate new and existing technology products.
8. Develop a comprehensive plan that will guide successful integration of technology into curriculum for the 21st century.

## **Activities**

1. Participants evaluate new hardware and software in computer lab setting.
2. Participants develop a staff development plan in training and introducing technology into the school.
3. Participants will share technology visions and needs found in their own schools in an open discussion forum.
4. Participants will be guided through the different stages of an effective technology plan.
5. Participants will have hands-on experience in the different parts of making an internet system work.

## **Evaluation**

1. Participants will successfully write a plan solving one problem in their school using technology which will include a needs assessment and vision statement, a goal and measurable objectives.
2. Participants will complete a workshop evaluation form.

Technology Training, Kennedy Space Center, July 1996

