

More Effective Principals

30 Inservice Points

Component No. 7 417 006

General Objectives

1. Update the skills and efficiency of administrators, assistant principals, and curriculum specialists.
2. To assist potential principals to recognize the unique skills necessary to the successful productive management of a school.
3. To lead administrators, assistant principals, and curriculum specialists through a series of self-evaluation projects to stimulate change and more efficient practices.

Specific Objectives

To update administrators on the most recent research advances on efficiency studies and leadership skills in the daily management of the school through the following topics.

1. Efficiency in office management and support personnel (maintenance and lunchroom)
2. Budget designs
3. Serving the school as a change agent
4. Developing low threat high challenge learning environments
5. Meeting the needs of teachers and other staff members
6. Developing personal evaluation techniques
7. Developing intervention plans for staff members who are in crisis
8. Staff Professional Development
9. Non-certified staff development
10. The legal aspects of the principalship
11. Skills in observing and conferencing with teachers
12. Dealing with school violence

Activities

Activities will include a series of workshops provided for administrators and potential administrators. Competency-based materials will be used when feasible.

Evaluation

1. Competency-based exercises
2. Development of action plans for changes in the school.
3. In order to receive inservice credit, participants must successfully demonstrate increased competence as indicated by valid measures of performance on eighty percent of the specific objectives of the component.
4. Participants will complete a workshop evaluation form.

